

Eden Villas Board Member Research

Home Owner Name: _____

Address: _____

Best Contact Number: _____

Question or Information Requested (Please be as specific as possible): _____

Received By: _____ Date: _____

Research Completed By: _____ Date: _____

Please Note: To provide correct and accurate information to homeowners' questions regarding specific subjects that require research and documentation of facts the board will require a minimum of ten (10) days to adequately research and provide answers. Inquiries may be presented to the Eden Villas office on Mary Vann Lane on Monday, Wednesday, and Thursday between 9am and 3pm, deposited in the bottom of our mail box, or emailed to edenvillasoffice.org.

The question and reply will be placed in office file labeled Homeowner's Questions for future reference. All documentation requested by the interrogator to accompany the answer will be charged at the rate of \$1.00 per page, paid in advance of the response.

Approved; October 4, 2018 Eden villas Board of Directors